

PURCHASE ORDER

PO NUMBER

PO-2026-0158

ORDER DATE

Feb 9, 2026

DELIVERY DATE

Feb 23, 2026

PAYMENT TERMS

Net 30

VENDOR

Global Supplies Ltd

456 Commerce Plaza
Floor 8, New York, NY 10022orders@globalsupplies.com
+1 (555) 987-6543

SHIP TO

Acme Inc

123 Innovation Avenue
Suite 500, New York, NY 10001

Attn: John Smith, Warehouse Manager

DESCRIPTION	SKU	QTY	UNIT PRICE	AMOUNT
Widget Professional Grade	WPG-001	50	\$29.99	\$1499.5
Premium Connector Kit	PCK-002	100	\$12.5	\$1250
Heavy Duty Cable Assembly	HCA-003	25	\$45	\$1125
Industrial Mounting Bracket Set	IMB-004	75	\$18.75	\$1406.25
Precision Fastener Collection	PFC-005	200	\$5.25	\$1050

PURCHASE ORDER

Subtotal	\$6330.75
Shipping	\$125
Tax (8.25%)	\$418.75
Total	\$5620

SHIPPING INSTRUCTIONS

Deliver to Loading Dock B, Monday-Friday 8AM-5PM. Contact warehouse manager 24 hours before delivery.

ACH PAYMENT DETAILS

Bank Name	Bank of America
Account Name	Acme Inc
Routing Number	026009593
Account Number	1234567890

PAYMENT REFERENCE

PO-2026-0158

Please include this PO number in all payment references.

TERMS & CONDITIONS

1. All goods must match specifications exactly. 2. Vendor shall provide COA for all materials. 3. Defective goods may be returned within 30 days. 4. Late delivery may result in order cancellation.